

JOHORE GOVERNMENT

ENACTMENT NO. 14 OF 1922

**THE REGISTRATION OF SCHOOLS ENACTMENT
1922**

[Appendix to the "Johore Government Gazette," Sept. 20th, 1922.]

State of Johore.

ENACTMENT NO. 14 OF 1922.

An Enactment to provide for the Registration of Schools and of their Managers and Masters.

IBRAHIM,

Sultan.

[22nd August, 1922.]

It is hereby enacted by the Council of State with the approval of His Highness the Sultan as follows:—

1. This Enactment may be cited as "The Registration of Schools Enactment, 1922," and shall come into force upon publication thereof in the *Gazette*.

Short title and commencement.

2. In this Enactment, unless the context otherwise requires:—

Interpretation.

"Assistant Registrar" means an Assistant Registrar of Schools appointed under section 3 of this Enactment.

"Committee of Management" means the person or persons who administer the revenues of any school other than a Government School.

"Existing School" means any school in existence at the date of the coming into operation of this Enactment.

"Government School" means a school entirely controlled by Government.

"Inspector" means an Inspector of Schools appointed under section 3 of this Enactment.

"Manager" means any person taking part in the management of a school. In the case of a school of which no such manager can be found in the State then the master of the school or if there be more than one master the headmaster of the school or in any case of doubt such master as the Registrar may specify shall be deemed to be the manager.

"Master" means a person employed by the manager or by the Committee of Management to teach the pupils in the school and includes the manager if the manager is the headmaster or the master in charge of the school.

"New School" means a school started after the date of the coming into operation of this Enactment.

"Prescribed" means prescribed by regulation or by-law made under this Enactment.

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"Register" means the Register of Schools kept under the provisions of section 15 of this Enactment.

"Registered" means entered upon such Register.

"Registered School" means a school registered in accordance with the provisions of this Enactment.

"Registrar" means the Registrar of Schools appointed under section 3 of this Enactment.

"Regulation" means regulation made under this Enactment.

"School" means a place where ten or more persons are being or are habitually taught whether in one or more classes.

Appoint-
ment of
Officers.

3. His Highness the Sultan in Council may appoint such persons as he may think fit to be Registrar of Schools, Assistant Registrars of Schools and Inspectors of Schools for the purposes of this Enactment.

PART II.

REGISTRATION OF SCHOOLS.

Schools must
be registered.

4. Every existing and every new School shall be registered under the provisions of this Enactment.

Penalty for
Unregistered
Schools.

5. (1) If any person acts as Manager of an unregistered School he shall be guilty of an offence against the provisions of this Enactment and shall be liable upon summary conviction to a fine not exceeding \$100 for the first offence and \$500 for a second or subsequent offence.

(2) On the complaint of the Registrar or of an Assistant Registrar or of an Inspector and on proof that a school is unregistered a Magistrate of the First Class may order such school to be closed or may make such other order as he may deem fit.

When
registration
necessary

6. After the expiration of six months from the commencement of this Enactment it shall not be lawful for any person to manage teach in or maintain any existing School or to open manage teach in or maintain any New School in the State until a certificate of registration of such School shall have been obtained in the manner hereinafter provided.

Forms of
application
for registra-
tion.

7. Applications for a certificate of registration referred to in section 6 shall be in Form I of the Schedule of this Enactment.

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8. (1) Upon an application for the registration of any school the Registrar if he thinks that the school ought to be registered shall register it and issue to the manager thereof a certificate of registration in Form 2 of the Schedule of this Enactment and if he thinks that the school ought not to be registered shall refuse to register it and shall so inform the manager thereof in writing.

Certificate of registration and appeal against refusal.

(2) If the manager shall not within a period of one month appeal to His Highness the Sultan in Council or if on appeal to His Highness the Sultan in Council the decision of the Registrar is upheld such school shall become an unregistered school.

PART III.

REGISTRATION OF MANAGERS AND MASTERS.

9. (1) After the expiration of six months from the commencement of this Enactment no person shall manage any school or hold office as a member of the Committee of Management of any school or teach in any school unless he has been duly registered and until he has obtained a certificate of registration in the manner hereinafter provided.

Registration of Managers and Masters.

(2) The application for registration by a manager or a member of the Committee of Management shall be in Form 3 of the Schedule of this Enactment.

(3) The application for a certificate of registration by a Master shall be in Form 4 of the Schedule of this Enactment and the information required to be supplied with such application shall be supplied accurately and in full.

(4) The certificate of registration of a Manager or Member of a Committee of Management shall be in Form 5 and of a Master shall be in Form 6 of the Schedule of this Enactment.

(5) Any person who contravenes any of the provisions of this section, or supplies falsely or does not supply in full any of the information required by this section shall be guilty of an offence and for each such offence shall be liable on conviction to a fine not exceeding two hundred and fifty dollars and in the case of a second or subsequent offence to a fine not exceeding five hundred dollars.

PART IV.

CONTROL AND SUPERVISION OF SCHOOLS.

10. For the purposes of carrying out the provisions of this Enactment it shall be lawful for the Registrar or an Assistant Registrar or an Inspector to visit and enter any school at any reasonable time.

Entry for inspection.

Conduct of
School
against
regulations.

11. If it shall appear to the Registrar that any regulation made under this Enactment has not been complied with in any registered school he may by notice in writing to the manager of such school call upon such manager to comply with any such regulation which is not being complied with at such school before the expiration of such period not being less than one month as may be stated in such notice by the Registrar and if at the expiration of such period so stated such manager has failed to comply with any requisition made in such notice it shall be lawful for the Registrar if no appeal as provided under section 12 is then pending to strike such school off the register and such school shall forthwith be deemed to be an unregistered school.

Appeal
against the
decision of
the
Registrar.

12. If any person against whom any decision of the Registrar has been made under sections 8, 11 or 17 (2) is dissatisfied with such decision he may appeal to His Highness the Sultan in Council whose ruling upon such matter shall be final provided that any such appeal shall be notified in writing to the Clerk of Councils within one month from the date of the communication of the decision of the Registrar.

Right of
appeal to be
mentioned in
notice under
sections 8, 11
or 17 (2).

13. Every notice given by the Registrar under sections 8, 11 or 17 (2) shall contain a note to the effect that the manager or master of the school has a right of appeal to His Highness the Sultan in Council from any decision of the Registrar within one month from the receipt of the notice.

Contents of
appeal and
notice of
hearing.

14. The grounds of every appeal shall be concisely stated in writing and delivered to the Clerk of Councils who shall give the appellant fourteen days' notice of the hearing of the appeal. The appellant may, if he so desires, be present in person or by Counsel at the hearing of such appeal and be heard in support thereof.

PART V.
GENERAL.

Register of
Schools to be
kept.

15. The Registrar or Assistant Registrar shall keep a Register or Registers of Schools in which shall be entered the name of every registered school, and the name of the manager of the school and the name of each member of the Committee of Management and the names of the masters employed in the school and such particulars in connection therewith as may from time to time be required for the purpose of carrying out the provisions of this Enactment.

16. It shall be the duty of the manager to report to the Registrar or Assistant Registrar any change in the Masters or in the Committee of Management of any registered school, and any manager who fails to report such change within one month of its taking place shall be guilty of an offence against the provisions of this Enactment and shall be liable on summary conviction before a Magistrate to a fine not exceeding \$25.

Change in teachers or in Committee of Management to be reported.

17. (1) If it shall appear to His Highness the Sultan in Council that any school is being conducted in such a manner as to be prejudicial to the interests of the State or of the public or of the pupils of such school it shall be lawful for the Sultan in Council to declare such school to be an unlawful school; provided that before making such declaration notice shall have been given to the manager informing him of the intention to make such declaration and calling upon him to show cause why such declaration should not be made.

When and how School may be declared to be unlawful.

(2) If it shall appear to the Registrar that it is prejudicial to the interests of the State or of the Public or of the pupils of any school that any person should be employed as a master in such school, it shall be lawful for the Registrar to cancel by notice in writing the certificate of registration issued to such master under section 9 of this Enactment.

Power of Registrar to cancel registration of teachers.

(3) If any person act as manager or as member of the Committee of Management of or as master in an unlawful school or acts as a master after the cancellation of his certificate he shall be guilty of an offence against the provisions of this Enactment and shall be liable upon summary conviction before a Magistrate of the First Class to a fine not exceeding \$500.

18. (1) His Highness the Sultan in Council may make regulations generally for all matters regarding the conduct and efficiency of schools and for carrying out the provisions of this Enactment and without prejudice to such general power may make regulations providing for:—

Regulations.

- (a) the hygienic character and the proper the sanitation of schools or buildings;
- (b) the methods of enforcing discipline in schools;
- (c) the prohibition in registered schools of any book the use of which appears undesirable;
- (d) the proper keeping of school registers and books of account at registered schools; and
- (e) the medical inspection of pupils in schools.

(2) Any person who shall fail to conform to any such regulation shall be guilty of an offence and shall be liable on conviction to any penalty not exceeding \$500 which may be prescribed in such regulation.

19. All regulations made under the provisions of the preceding section shall be published in the *Gazette* and shall take effect from the date of such publication.

Publication in *Gazette*.

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FORM 3.

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To the Registrar or Assistant Registrar of Schools, Johore.

Sir,

I have the honour to request you to register me as a Manager or
a Member of the Committee of Management of the
school at

My address is

Signed.

FORM 4.

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To the Registrar or Assistant Registrar of Schools, Johore.

Sir,

I have the honour to submit particulars of myself as under and
to request you to issue to me a certificate of registration as a master
(or mistress) under the Registration of Schools Enactment, 1922.

My address is

Signed.

1. Full name and surname.
2. Age and Place of Birth.
3. Where educated.
4. Qualifications.
5. The names and addresses of all schools where previously
employed, with period of service at each.
6. Name and address of school where at present employed.
7. Present place of residence.

FORM 5.

This is to certify that _____ has been registered
as Manager or a Member of the Committee of Management of the
school at _____ under
the Registration of Schools Enactment, 1922.

Registrar of Schools.

State of Johore,

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FORM 6.

This is to certify that _____ at present
employed as a master (or mistress) at _____ school
situated at _____ has been registered as a
teacher under the Registration of Schools Enactment, 1922.

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Registrar of Schools.

State of Johore,

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SCHEDULE.

FORM I.

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To the Registrar or Assistant Registrar of Schools, Johore.

Sir,

I have the honour to submit particulars as under of a school of which I am the Manager (or Member of the Committee of Management) at and to request you to issue a certificate of registration for the same under the Registration of Schools Enactment, 1922.

I am, Sir,

Your obedient Servant,

Manager,

or

Member of Committee of Management.

1. Name and address of school.
2. Whether for boys, girls or both.
3. The name, age, qualifications, experience and salary of each master.
4. The names and addresses of and office held by each member of the Committee of Management.
5. The fees and any remissions or reductions therefrom.
6. Any other sources of revenue—
 - (a) from Invested Funds or Landed Property;
 - (b) from Public Subscriptions; and
 - (c) from Private Subscriptions.
7. The rent of the School premises.
8. Any debt or charge on the school.

FORM. 2.

This is to certify that school
has been registered as a school under the Registration of Schools
Enactment, 1922.

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Registrar of Schools.

State of Johore,

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